



Dear Sir / Madam

Flexible Retirement – Cambridge University Assistants' Contributory Pension scheme (CUACPS)

I would like to start receiving my CUACPS pension from {insert date} and understand the retirement date must be at the end of the month. I wish to exercise my right to flexible retirement and will be/will not be (choose one) changing my hours of work. In exercising my right, I understand the following:

- I have taken into account the financial implications including the implications on my tax position and have taken the necessary advice where required
- I will no longer be an active member of the CUACPS from my retirement date and understand I will lose the death benefits offered by being an active member of the scheme
- Once I start to receive my pension I understand I cannot reverse my decision
- I will no longer be eligible to join the CUACPS pension scheme
- By taking my benefits now, I will receive a lower pension than if I were to remain as an active member of the scheme
- I may be enrolled into the Cambridge University Assistants' Defined Contribution Pension Scheme at a later date should I meet the re enrolment requirements.

Yours faithfully

Signature_____

Date_____

Full Name (block capitals)_____