

Lump Sum Allowance and Lump Sum and Death Benefit Allowance Form

If your retirement option contains a pension commencement lump sum, whether an automatic lump sum or a higher optional amount, this form must be completed. If your retirement option consists only of annual pension with no pension commencement lump sum then this form is not required.

From 6th April 2024 the UK Government has introduced two new allowances which place limits on the total amount of certain pension lump sums that members can receive tax free.

These allowances are the Lump Sum Allowance (set at £268,275) and the Lump Sum and Death Benefit Allowance (set at £1,073,100).

The provisional maximum pension commencement lump sum quoted in your retirement options is dependent on your having sufficient Lump Sum Allowance and Lump Sum and Death Benefit Allowance remaining to cover the payment from our scheme.

If you have received a serious ill health lump sum from another pension scheme please contact our office before completing this form.

Please answer the following questions so that we can ascertain the amount of your allowances that you have remaining.

Listed below are benefits that we **do not** need to know about on this form.

- State Pension
- State Pension Credit
- Spouse's or Dependant's Pensions

Section 1:

Will this be the only UK registered pension scheme from which you have received benefits through to and including the date of your pension commencement with this scheme?

Yes	No

- If you have answered 'Yes' please skip sections 2 to 4 and complete sections 5 and 6.
- If you have answered 'No' please continue to section 2.

Section 2:

Did you receive pension benefits from any other UK registered pension scheme prior to 6th April 2024?

Yes	No

- If you have answered 'Yes' please complete sections 3 to 6.
- If you have answered 'No' please skip section 3 and complete sections 4 to 6.

Section 3: Benefits that crystallised before 6th April 2024

HMRC have provided transitional rules by which to work out the remaining Lump Sum Allowance and Lump Sum and Death Benefit Allowance where members have already accessed pension benefits prior to the introduction of these new allowances.

The default calculation reduces the remaining allowances by 25% of the lifetime allowance percentage previously used. For most members this default calculation is sufficient, however, it can be detrimental if you have previously received pension benefits where you opted to take less than 25% as tax free cash and you are concerned that you may breach the new allowances.

If you believe that the default calculation will be detrimental to you then you are able to request a Transitional Tax Free Amount Certificate on the first occasion that you claim a relevant tax free lump sum on or after 6th April 2024. This certificate is requested from the scheme from which you are claiming your first relevant tax free lump sum on or after 6th April 2024 and following your request for the certificate you will need to provide that scheme with evidence of the actual pension benefits you have previously received.

Option 1 (please ensure that only 1 of the 4 options is selected)

I received benefits prior to 6th April 2024 which will be assessed using the default calculation.

Some or all of these benefits were crystallised on or after 6th April 2006.

If this option is selected please provide the total % of the Lifetime Allowance (LTA) that you have used with other schemes through to 5th April 2024.

Any benefits received prior to 6th April 2006 should be included within this LTA % as they will have been tested for LTA purposes at the point that further benefits were first claimed on or after 6th April 2006.

Tick below to select
Provide LTA % below

Option 2 (please ensure that only 1 of the 4 options is selected)

I received pension benefits prior to 6th April 2024 and have a Transitional Tax Free Amount Certificate.

If this option is selected please provide a copy of the certificate.

Tick below to select

Option 3 (please ensure that only 1 of the 4 options is selected)

I received pension benefits prior to 6th April 2024.

Some or all of these benefits were received on or after 6th April 2006.

I would like to request a Transitional Tax Free Amount Certificate.

I understand that this should only be requested where I believe the default calculation will be detrimental.

I understand that this can only be requested if this is the first scheme from which I am claiming a relevant tax free lump sum on or after 6th April 2024.

I understand that I will receive a request to provide evidence of the previous pension benefits I have received.

Tick below to select

Option 4 (please ensure that only 1 of the 4 options is selected)

I received pension benefits prior to 6th April 2024.

All of these benefits were claimed prior to 6th April 2006 with no further benefits claimed between 6th April 2006 and 5th April 2024.

If this option is selected please provide the current amount of annual pension you are receiving from these schemes before tax.

Tick below to select
Provide pension amount below

Section 4: Relevant Tax Free Lump Sums Claimed from 6th April 2024 Onward

Have you used (or do you expect to use) any of your Lump Sum Allowance or Lump Sum and Death Benefit Allowance with any other registered UK pension schemes on or after 6th April 2024 through to and including the commencement date of your pension with this scheme?

Yes	No

- If you have answered ‘Yes’ please provide the amount of each allowance that you have used (or expect to use) on or after 6th April 2024 through to and including the commencement date of your pension with this scheme (the amount will be a monetary value):

Allowance	Amount
Lump Sum Allowance	
Lump Sum and Death Benefit Allowance	

Section 5: Enhanced Lifetime Allowance Factors and Enhanced Protection Entitlement

Have you applied for ***and been granted*** an Enhanced Lifetime Allowance Factor or Enhanced Protection entitlement?

Yes	No

If ‘Yes’, please enclose a copy of the certificate from HMRC that confirms your entitlement to protection. We cannot apply protection to your benefits without first seeing your certificate.

Section 6: Declaration

The information I have given on this form is correct and complete to the best of my knowledge. If further tax liability becomes payable because the information I have provided is incomplete, I understand that I will be personally liable for the tax charge due and any penalty that HMRC may impose.

Signed:

Dated: